

## HDSOR- STATUTES

In concordance with Article 11., Section 2. of the Law on Associations ("Narodne Novine", No 70 of July 7, 1998.) on the Constitutive Assembly of the Croatian Association of Supervision and Organisational Development – HDSOR, held in Zagreb on July 29, 1998 the following act was established

### STATUTES

of the Croatian Association of  
Supervision and Organisational Development

#### I. General Provisions

Croatian Association of Supervision and Organisational Development in non-governmental, non-partisan and non-profit association

Because of the recognition in communication with the abroad, the following name is in use: Croatian Association of Supervision and Organisational Development which is used together with the association title in Croatian language.

Abbreviated title is: HDSOR

#### Article 2.

HDSOR operates on the territory of Republic of Croatia.

The work of HDSOR is public. The publicity of the work is realized through information of its members on the activities of the Association, through regular meetings of the Bulletin ( if sufficient financial means would be acquired). The publicity of the Association's activities is also realized through information through interested media.

The seat of HDSOR is in Zagreb, Kušlanova 59a.

The seal of HDSOR is round with inscription: Croatian Association of Supervision and Organisational Development

#### II. Representation, Goals and Activities of HDSOR

#### Article 3.

The purpose of the HDSOR is to represent and coordinate activities of supervision education programs and supervision activities in Croatia.

#### Article 4.

The goal of HDSOR is the advancement of different forms of counselling, supervision as reflection, expert inter-active exchange in the area of education, health counseling, culture, politics, spiritual care, social work, leadership and management.

#### Article 5.

Activities of the HDSOR:

1. Collection and distribution of information on educational possibilities and activities in the area of supervision and organisational development.

2. Organisation of educational programs in Croatia for current and future supervisors, through seminars, lectures, workshops, conferences and visits of foreign lecturers.
3. Establishment of standards for education of supervisors regarding the European standards.
4. Establishment and differentiation of job description in the areas of supervision and supervisors.
5. Support to further education of members.

### III. Membership and Membership fees

#### Article 6.

Every Croatian citizen capable of working, who graduated in the areas of social, humanistic or medical studies with appropriate additional education and who is working in the social field requesting the ability to counsel and supervise, and is finished, included or prepared to include herself/himself in the education for supervisor according to the appropriate standards recognized of ANSE, could become a member of the HDSOR.

#### Article 6. a

Every person who completed education for supervisors according to relevant European standards of education of HDSOR can become a regular member. A three-member committee, appointed by the Assembly upon Board proposed, decides on their membership. This decision does not refer to the founders of association.

#### Article 6. b

Associate members can be those persons who have already been working as supervisors, but are not interested to start/complete the education according to the relevant European standards of education accepted by HDSOR, as well as those persons who take part or intend to take part in one of educational programmes carried out according to the standards previously mentioned.

#### Article 7.

Members have to cover annual membership fee. The amount of the membership fee is decided on the Annual Assembly of the Association.

#### Article 8.

Members have the right, but are not obliged, to participate in the activities of the HDSOR. Members have to act according to this Statute and the decisions of the Assembly.

#### Article 9.

Membership in the HDSOR ceases on the request of the member, or expulsion from the membership if a member acts contrary to the provisions of this Statute, on which decides Managerial Board. The expelled member had the right to file complaint to the Assembly within 15 days of receipt of the decision of Managerial Board, whose decision is final.

### IV. HDSOR Bodies

#### Article 10.

Bodies of the HDSOR are: Assembly, Managerial Board, Supervisory Board and the President of the HDSOR.

#### Article 11.

Assembly is the highest body of management of the HDSOR, and consists of all the full members of the HDSOR. Regular session of the Assembly is convened each year by the end of April by the President of HDSOR by written notice to all the members, with proposed agenda at least ten days in advance.

Emergency meeting of the Assembly is convened by the President of the HDSOR on the direction of the Supervisory Board, or on request of at least one quarter of the full members of the HDSOR, and the members are noticed on it at least ten days in advance.

In case that President does not convene the emergency meeting of the Assembly on direction of the Supervisory Board, or on request of at least one quarter of the full members of the HDSOR, it would be convened by the Supervisory Board, or on request of at least one quarter of the full members of the HDSOR within 15 days of the delivery of the direction or request.

#### Article 12.

Assembly of the HDSOR:

-establishes and announces the Statute of the HDSOR

-elects and discharges the members of the Managerial Board, the members of the Supervisory Board and the President

- discusses on reports of the Boards and the President

- accepts the financial plan and approves the final account

- establishes general directions of activities of the HDSOR

-establishes planning and completion of the education of members, as well as the activities

-decides upon establishment of regional associations and branches, which are not legal bodies, and

-decides on anything else with the provisions of this Statute

#### Article 13.

Assembly decides validity if more than half of the full members are present

If less than half of persons with full membership are present, the meeting of the Assembly is postponed and reconvened in fifteen days.

Re-convened Assembly meeting validity decides if at least one third of the membership is present.

Decisions are brought with majority vote of the attending members.

#### Article 14.

Managerial Board is a collegial executive body of the Assembly that manages the activity of the HDSOR between the two sessions congruent with this Statute and the decisions of the Assembly, proposes changes and additions of the Statute, financial plan as well as final account.

Managerial Board has seven members, of whom six are chosen by the members during the annual meeting of the Assembly, and the seventh is the President of HDSOR.

Managerial Board validity decides if more than half members are attending.

Decisions are brought with the majority vote of the attending members.

Managerial Board has a mandate lasting two years.

#### Article 15.

President represents the HDSOR congruent with the licence given by the Managerial Board as well as convenes and presides the meeting of the Managerial Board.

If prevented, the President is temporarily replaced by a member of the Managerial Board appointed by the Managerial Board at its first session after election.

The President is responsible for her/his actions to the Managerial Board and the Assembly, which he reports to in writing once a year.

President has a mandate lasting for 2 years, and because of the continuity he remains in the Managerial Board for the following two years.

If the President exceeds her/his authority or neglects the duties established by the Statute of the HDSOR, the Assembly recalls the President, it elects a new one on time until the expiration of the mandate of the previous President.

#### Article 16.

Supervisory Board supervises the regularity of the activities of all the bodies of the HDSOR, and it reports to the Assembly. Supervisory Board has three members.

Members of the Supervisory Board are members of HDSOR, and are chosen by the Assembly.

Members of the Managerial Board cannot be elected for Supervisory Board.

Mandate for the members of the Supervisory Board is two years.

#### Article 17.

If the President or members of the Managerial Board exceed their authority or neglect their duties established by the Statute of the HDSOR, the Assembly on its emergency meeting can recall the President, or individual member of the Managerial Board, or the whole Managerial Board.

If the Assembly recalls the President, the Assembly elects the new President for time until the expiration of the mandate of the previous President.

If the Assembly recalls the whole Managerial Board, the Assembly elects a new Managerial Board with full mandate, and if it recalls individual member of the Managerial Board, the Assembly elects the new member on time until expiration of mandate of the Board where she/he was elected.

#### Article 17. a

If members of the Supervisory Board exceed the authorities or neglect duties established by the Statute, the Assembly can recall the whole Supervisory Board or individual members of the Supervisory Board on its emergency meeting.

If the Assembly recalls the whole Supervisory Board, the Assembly elects a new one, with full mandate, and if it recalls only individual member of the Supervisory Board, the Assembly elects the new member on time until the expiration of mandate of the Board where she/he was elected.

### V. Financing the HDSOR

#### Article 18.

Financial means and equipment for the activity of the HDSOR is provided by the Managerial Board from the membership fees, donations and financial aid (through donations and grants)

as well as through selling print material (publishing) and from other sources according to the corresponding law regulations.

Financial means can be used for written announcements to the membership, printing and copying the materials related to the activities of the Association, publishing of the Bulletin of the Association, costs of shipment and correspondence with foreign and domestic individuals and Associations, as well as for the costs of organisation of professional conferences.

Financial means are used by the authorised individual. Co-signing persons are President and two more members of the Managerial Board.

#### Article 19.

In case of cessation of activity of the association the property after fulfillment of eventual debts and costs of court and other procedures is transferred to Republic of Croatia.

### VI. Financial Provisions

#### Article 20.

Statute is changed and expanded by Assembly through two-third majority vote of the attending members. Written proposal for the changes in the Statute are submitted to the President by a body or a member of the HDSOR

#### Article 21.

HDSOR interrupts its activities upon decision brought by the Assembly or reasons established by the Law of Associations.

President of HDSOR

Zdravko Bokulić

In Zagreb , May 29,1998.

Article 6.a and 6.b were changed by the General Assembly of HDSOR in November 2002.